



DIRECTOR, SACE INTERNATIONAL

JOB & PERSON SPECIFICATION

JUNE 2022

Role Description

<p>Job Title: Director, SACE International (SACEi) Class: MAS3</p>	<p>Group: SACE International (SACEi)</p>
<p>Reports to: Chief Executive</p>	<p>Positions Reporting to this Position: Three (3)</p>
<p>Primary Purpose of Position</p> <p>The South Australian Certificate of Education (SACE) is a leading Australian senior secondary qualification, recognised for its innovative approach to curriculum and assessment, including as the first assessment authority in Australia to introduce electronic exams. The SACE Board's Strategic Plan 2020 – 2023 signals a new era of transformation for the qualification that puts students as 'thriving learners' at the centre of its work, and creating a qualification that captures the knowledge, skills, capabilities and attributes of the whole student.</p> <p>The SACE International (SACEi) unit aims to be recognised as an internationally respected program, that provides all students with the capabilities to successfully move towards further learning and work opportunities as thriving individuals. The success of the SACEi program will be determined by the diversification and refinement of products and services, including the introduction of new products, entry into new markets, and effectively manage the cost of program delivery.</p> <p>The role of the Director, SACEi is to grow the SACEi program through a strategic approach to stakeholder engagement by driving long term key partnerships and identifying innovative business and market development to establish sustainable and profitable revenue streams. Leading a team of professionals, the Director, SACEi manages significant stakeholder engagement activities and works to foster deep relationships based on trust between students, parents, school leaders, departmental staff and senior government officials.</p>	
<p>Key Accountabilities</p> <ol style="list-style-type: none"> 1. Strategically manage and leverage stakeholders to maximise the value of existing services and identification of novel and innovative products to achieve and sustain SACEi growth targets. 2. Lead business development and management of a SACEi commercialisation strategy to deliver priorities in line with the SACE Board's Strategic Plan 2020 – 2023. 3. Lead and align people, programs, and resources to achieve key strategic objectives for the SACEi program through innovative policy and standards, effective business development planning, with return on investment strategies aligned to the rapidly changing international education landscape. 4. Collaborate on the development and implementation of innovative marketing strategies to promote the SACEi program as an internationally respected education program to meet growth targets. 5. Provide a high level of professionalism when representing the South Australian Government nationally and internationally. 	<ol style="list-style-type: none"> 6. Strategically drive and solidify long term key partnerships and alliances to grow and maintain the SACE as an internationally respected program. 7. Sustain a culture of performance, professionalism and continuous improvement to drive excellence and undertake workforce planning to ensure sustainable SACEi performance capacity and capability. 8. Lead the research, development and strategic planning of the SACEi program to attract new sectors and markets. 9. Strategically lead SACEi to commercially grow and improve all aspects of the business enterprise, including forecasting and monitoring target markets and opportunities, and identification of business improvement areas. 10. Lead and inspire a team of professionals to work collaboratively together through sharing of knowledge and skills to achieve business objectives; and provide guidance/mentoring, training and timely feedback to staff to achieve personal growth and role objectives. 11. Ensure effective relationships and strong collaborative partnerships are established and fostered with working groups and teams across the SACE Board to support the effectively delivery of the SACEi program.

<p>Key Relationships / Interactions</p> <ul style="list-style-type: none"> • This role reports to the Chief Executive, SACE Board of SA. • The role manages relationships with staff across the SACE Board who provide services to the SACE International program and schools as well as teachers, principals, agents, university staff and state and federal Government employees who work with SACE International schools. 	<ul style="list-style-type: none"> • The incumbent works under the <i>SACE Board of South Australia Act 1983</i>. • An intense time of activity within the SACE Board of South Australia occurs between October and December. For some roles, the incumbent would not normally be able to take planned leave during this period. • Appointment is subject to a satisfactory working with children check obtained through the Department of Human Services to be renewed every 5 years before expiry.
<p>Key Challenges</p> <ul style="list-style-type: none"> • The position requires strong leadership in the application of adaptive approaches to lead teams through periods of change and ambiguity in the face of evolving priorities and deliverables. • The position operates in an accountable and politically sensitive environment and will require a high level of diplomacy, tact and discretion. 	<p>Essential Knowledge / Skills / Experience</p> <ul style="list-style-type: none"> • Develops effective strategies and show decisiveness in dealing with difficult situations. • Proven experience in leading and managing a team of staff and setting group and corporate objectives to ensure outcomes are being achieved within budget. • Anticipates and assesses the impact of changes, such as government policy/economic conditions, to business plans and initiatives and responds appropriately. • Demonstrated sound risk management principles and strategies into business planning. • Demonstrated innovative leadership and pragmatic systems thinking to support the delivery of international education policy development and commercial business activities. • Proven commercial business and financial acumen, including the ability to think globally and apply an entrepreneurial lens to anticipate business opportunities and inform corporate decision making. • Demonstrated understanding of educational policy and the political landscape, and other relevant factors. • Exceptional interpersonal skills with demonstrated success in achieving key stakeholder partnerships; engagement and participation; maintaining connectedness across a range of audiences and clients; and managing critical and sensitive issues with a strong appreciation for and understanding of cultural diversity. • Demonstrated experience within an international education context.
<p>Position Dimensions</p> <p>Staff: Three (3) Budget: Operating Budget for SACEi as allocated</p>	<p>Desirable Knowledge / Skills / Experience</p> <ul style="list-style-type: none"> • Knowledge of agile project management methodology and application. • An understanding of the role of the SACE Board of South Australia as a statutory authority, including knowledge of legislation, Strategic Plan priorities for the organisation and the Board and Committee structures.
<p>Qualifications</p> <p>Relevant qualifications in education, business, marketing or other relevant discipline is desirable.</p>	
<p>Corporate Responsibilities</p> <p>Responsible for:</p> <ul style="list-style-type: none"> • Keeping accurate and complete records of business activities in accordance with the <i>State Records Act 1997</i>. • Maintaining a commitment to equal employment opportunity, diversity, work health and safety. 	
<p>Special Conditions</p> <ul style="list-style-type: none"> • Voluntary flexible working arrangements. • Intrastate/interstate/international travel and irregular working hours will be a feature of this position. • A current passport (or ability to obtain a passport) and eligibility for visas in countries offering the SACE International program. • Annual performance agreement for the achievement of specific service or program outcomes. • A current driver's licence is required. • Some out-of-hours work. 	



HOW TO APPLY

Applications should be addressed to Justin Hinora. Please visit henderconsulting.com.au to apply.

For a confidential discussion, please call (08) 8100 8827.

Please Note

Your application will be automatically acknowledged by a return email.